

Performance of the institution in one area distinctive to its vision, priority and thrust

Managing an educational institute manually is a cumbersome and challenging task. Teaching, non-teaching staff members along with multitude of students and double the number of parents make the management of data of all these stakeholders a complex and time consuming affair. Considering this, a good computerized institute management system is a big step towards successful administration of that institute. This type of software turns the process of decision-making into a quick and efficient set-up. Since the information regarding a student's attendance, fees, performance, exam marks, discipline, time-table and more is available on a single click of a mouse, so the same can be conveyed to the parties involved, especially during a parent-teacher meet, thereby helps in building satisfaction and trust in the institute. Our college has installed Advanta Rapid ERP (Enterprise resource planning) which is an institutional management software functional in both online and offline mode. It helps in assigning class, section and roll numbers to the students, creates class fees and student fees structure besides covering every function and department. In other words, it manages, integrates and coordinates the proper execution of various duties of college administration. It is a real-time data reporting acting as a single and accurate source of information. Even all the computer systems of our institute are bound together with the help of this one application with single interface, though their own individual system do exist. It has increased the communication and information sharing among the departments. The linking of information further with finance, distribution and human resources has been achieved by its installation. It has replaced the other existing incompatible technologies and connected the stock control, student information, student enquiries, student attendance, time table management, fee collection and receipt generation, library management and front office together. It is a multi-user friendly management system keeping a proper record of activities or events taking place in the institute itself. This software is also capable of sending emails directly to the concerned Parties. One module of this software dealing with student registration and admission management handles the process of registration and admission for both new and existing students. This module is designed and organized to ensure smooth working of our educational institution. Further more, this software not only allows us to manage the admission and registration process of all the students but also storing their family details, previous schooling information, school transfer certificates and birth certificates with their photograph. Also, we are now able to keep a track of prospectus sale, refundable security deposit, and one-time registration fee, assign the course/class, section and roll number to the student. This software is fully integrated with college accounting module, as all the incomes generated from students are reflected in all accounting books and reports. Students can apply different options based on their criteria like migration from other boards/ or universities. Users using this module like the simplicity of this ERP software. It helps our employees to manage various activities like promote/demote students, student fee receipts, and issues various certificates.